

大埔藝術中心到訪場地登記表

TPAC Visitor Registration Form

日期 Date

5/F 白盒 White Box	2/F 藝術資訊中心 Arts Information Centre	中心其他地方(包括各工作室及商舖) Others (Include All Art Studios and Shops)
2/F 黑盒 Black Box	2/F 舞蹈室 Dance Studio	2/F 音樂室 Music Room

訪客姓名 (全名) Full Name	身份證明文件號碼 (首 4 個數字/英文字母, 如適用) HKID No. (first 4 digits or letter, if applicable)	
聯絡電話 (本人或陪同者) Telephone No. (Self or accompanied person)	進入時間 Time of Arrival	預計離開時間 Estimated Time of Departure

到訪者提供的資料只供協助政府應對 2019 冠狀病毒病蔓延的工作及相關的用途, 香港藝術發展局授權人員基於上述目的方可查閱。到訪者如欲更改或索取所申報的個人資料, 請與有關場地聯絡。在有需要時, 到訪者提供的資料可能會提供予其他部門/組織/人士, 包括衛生署、醫院管理局及負責流行病學調查和接觸追蹤工作的執法人員。政府會確保個人資料的保留時間不會超過收集資料所需的目的, 有關資料如無需要繼續保存, 將於 31 天後被銷毀。到訪者如未能提供所需的個人資料, 本中心會拒絕到訪者進入。The information provided by the visitor will be used for facilitating the work of the Government in controlling the spread of COVID-19 and related purposes only. Only persons authorised by Hong Kong Arts Development Council will have access to such information for the aforesaid purposes. Where necessary, the information provided by the visitor may also be provided to other authorised departments/organisations/persons, including Department of Health, Hospital Authority and law enforcement agencies deployed for epidemiological investigations and contact tracing. The Government will ensure that the retention period of the personal data is not longer than the time required for the purposes for which the data is collected. The personal data will be destroyed after 31 days if further retention is not required. If visitor wishes to amend or retrieve the personal information provided, please contact the venue staff. If visitor fails to provide the required personal information, this Centre will deny entry to the venue to the visitor.

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